

Re-Accredited 'B++' 2.86 CGPA by NAAC

VEER NARMAD SOUTH GUJARAT UNIVERSITY

University Campus, Udhna-Magdalla Road, SURAT - 395 007, Gujarat, India.

વીર નર્મદ દક્ષિણ ગુજરાત યુનિવર્સિટી

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NOTICE

The meeting of Internal Quality Assurance Cell (IQAC) was held on 28/08/2024 at 03:00 pm through online/offline mode at meeting room no. 10133, administrative building, VNSGU, Surat. The following members were present in the meeting.

Sr. No. Name

1.	Dr. Kishorsinh N. Chavda	Hon'ble VC	Present
2.	Dr. Apurva A. Desai	Director, IQAC	Present
3.	Dr. R. C. Gadhvi	Registrar	Present
4.	Dr. Manish Sidhpuria	Professor & Head	Present
5.	Dr. Digvijay Tnhakore	Professor & Head	Present
6.	Dr. Manisha Panwala	Professor	Present
7.	Dr. Jaydeep Chaudhari	Professor	Present
8.	Dr. Gaurang Rami	Professor & Head	Absent
9.	Dr. Ravi Gulati	Professor	Present
10.	Dr. Gaurav Shah	Asso. Prof. & Coordinator	Present
11.	Dr. Mahendrasinh D. Chauhan	Principal	Absent
12.	Dr. K. C. Desai	Member	Present
13.	Shri Mayurdhwajsinh Gohil	Assistant Professor	Present
14.	Shri Bharatbhai Shah	Member	Absent
15.	Shri Anil Mattoo	Member	Present (Online)
16.	Shri Ramesh Vaghasia	Member	Present
17.	Dr. Arpit Dave	Member	Absent

The Director of IQAC welcomed members of the IQAC and then the agenda was taken on discussion.

1. To approve the minutes of the meeting of IQAC held on 28/02/2024. (Annexure-1)

The IQAC committee unanimously approved the minutes of the meeting held on 28/02/2024 with minor typographic corrections in Point no.1 change in date 05/12/2023 and Point no.3 put correction "on or after" before the eligibility date mentioned.

2. To discuss and make corrections in the nomenclature "Teaching Assistant" as "Contractual Assistant Professor /Teaching Assistant" in Resolution no.3 of IQAC Minutes dated 05/12/2023. As suggested by one of the members of IQAC (Annexure-2)

The members of IQAC committee unanimously approved the suggested correction in the nomenclature "Teaching Assistant" as "Contractual Assistant Professor /Teaching Assistant" in Resolution no.3 of IQAC Minutes dated 05/12/2023.

3. To brief the activities and action taken on the IQAC meeting dated 17-04-2023 & 05-12-2023.

IQAC Director presented the activities and action taken on the IQAC meeting dated 17-04-2023 & 05-12-2023 before the committee and gave brief details of the action taken shared by various departments and sections. In this regard, the committee decided to conduct a meeting with the administrative section and the heads of teaching departments.

4. To Chalk down the plan for academic year 2024-25.

IQAC unanimously resolved to

- i. **Accept the academic calendar prepared by the deans of various faculties.**
- ii. **Inform all the academic departments to conduct technical, co-curricular and extension activities during the year. Also, the departments are requested to submit their event reports immediately after completion of events.**
- iii. **Request all the academic departments and administrative sections to maintain data meticulously in verifiable form, and submit them as and when IQAC requests for the same.**
- iv. **Ask the general section to collect PBAS and CR of the Administrative staff regularly.**
- v. **Request the administration to complete the process of recruitments of sanctioned staff as soon as possible.**
- vi. **IQAC director explained the need of direct method for measuring outcomes. For that he explained Bloom's Taxonomy in brief. After deliberation, it was decided to adopt Bloom's Taxonomy for the standalone programs on the campus from the academic year 2024-25.**

5. To discuss Result of Academic Year 2023-24. (Annexure-3)

IQAC took a note of the results of Academic Year 2023-24 and noticed that the result of some of the programs have taken too much of time to declare. After thorough discussion, the committee suggested to inform the exam section to prepare a plan to reduce the time of result declaration and submit it to the IQAC and the Registrar.

Further, IQAC informed exam section to submit the result report in the format (attached herewith) before the IQAC at the end of every Examination.

6. To discuss the PBAS Report of Academic Year 2023-24. (This report will be given on table)

IQAC Director gave details about PBAS received for the academic year 2023-24 and noticed that till date only 20 teachers' PBAS have been received. After discussion the committee instructed the general section to collect the PBAS of teaching staff and CR of non-teaching staff within 10 days.

7. To discuss the Action Taken Report of various feedback of Academic Year 2023-24.

IQAC took note of feedback received for the academic year 2023-24 and informed IQAC office to collect pending feedback within 10 days.

8. To discuss the report of scrutiny committee dated 11/03/2024 for CAS of Dr. Namrata Khatri (Committee Report is in Seal Cover, it will be open in IQAC Meeting).

The matter was withdrawn from this meeting.

9. To discuss the UGC Regulation, 2024 dated 06/06/2024 about correction in close no.6.3 in UGC Regulations 2018 (4th Amendment) and cancelation of close no.6.3 UGC Regulations, 2023(3th Amendment). (Annexure-4)

IQAC took note of the UGC Regulation and referred it to the Board of Management for approval.

10. To discuss the letter of API Verification committee dated 10/06/2024. (Annexure-5)

The Director IQAC presented problem and its pros and issues, the IQAC members deliberated the issue thoroughly. While deliberation the following three points were raised.

- i. At present in the university joining date is considered for counting teaching experience.**
- ii. UGC notification 2018 clause 3.11 was referred and discussed.**

iii. **The practice of counting experience from the date of appointment was discussed. Considering this, the IQAC decided to uphold the current tradition of counting total teaching experience from the date of joining.**

11. To discuss Curriculum & Credit Framework for Postgraduate Programs by UGC. (Annexure-6)

IQAC took note of the Curriculum & Credit Framework for Postgraduate Programs by UGC and referred it to the Board of Management for approval.

12. To discuss felicitation for Research Scholars and Faculties.

IQAC Committee discussed and decided to organize a function to felicitate the research scholars, students and faculties who have acquired remarkable achievements in research and publications excellence.

13. To discuss NIRF Result.

IQAC Committee took a note of the NIRF Result.

14. To discuss implementation on Common Public University Statute 2024.

IQAC Committee took a note of it and decided to implement Common (Gujarat) Public University Statute 2024 at the earliest.

15. To discuss Report of Grievance cell. (Annexure-7)

IQAC Committee took a note of the Grievance Cell report. Further, the IQAC resolved to inform grievance cell to maintain the data of duration of time within which the grievance has been resolved.

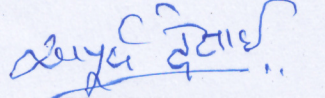
16. To discuss New NAAC accreditation Process.

IQAC unanimously resolved to initiate the process of NAAC accreditation, "Cycle 5th" according to the revised binary process.

17. To discuss the report of scrutiny committee dated 10/08/2024 for UGC-CAS. (Agenda -2)

IQAC Director, Dr. Apurva Desai left the meeting with the permission of chair, as his own matter of promotion to senior professor was there in this agenda.

The IQAC unanimously accepted the report of the scrutiny committee and recommended to put it before the BoM.


IQAC Director

No. IQAC/19354/2024

Dt.06/09/2024